

## **CABINET MEMBER FOR CULTURE AND TOURISM**

**Venue: Town Hall, Moorgate  
Street, Rotherham. S60  
2TH**

**Date: Tuesday, 18th September, 2012**

**Time: 10.00 a.m.**

### **A G E N D A**

1. To determine if the following matters are to be considered under the categories suggested in accordance with the Local Government Act 1972.
2. To determine any item which the Chairman is of the opinion should be considered as a matter of urgency.
3. Minutes of the previous meeting held on 3rd July, 2012 (herewith). (Pages 1 - 2)
4. Receipt of Petition - Closure of Kimberworth Library (154 signatures).
5. Receipt of Petition - Closure of Kimberworth Park Library (264 signatures).
6. Rotherham Titans Rugby Club use and temporary storage of two sleds on Herringthorpe Playing Fields. (Pages 3 - 10)
7. Date and time of next meeting: -
  - Tuesday 2nd October, 2012, to start at 10.00 am in the Rotherham Town Hall.

**CABINET MEMBER FOR CULTURE AND TOURISM**  
**3rd July, 2012**

Present:- Councillor Rushforth (in the Chair); Councillors Wallis and Andrews.

**F4. MINUTES OF THE PREVIOUS MEETING HELD ON 22ND MAY, 2012.**

The minutes of the previous Cabinet Member meeting held on 22<sup>nd</sup> May, 2012, were considered.

Resolved: - That the minutes of the previous meeting be approved as a correct record for signature by the Cabinet Member.

**F5. REPRESENTATIVES OF THE COUNCIL ON OUTSIDE BODIES AND MEMBERSHIP OF PANELS/SUB GROUPS FOR THE 2012/13 MUNICIPAL YEAR.**

Resolved: - That the appointments be confirmed to the following Outside Bodies and Panels and Sub-Groups for the 2012/13 Municipal Year: -

**KIVETON PARK - MINERS' WELFARE GROUNDS MANAGEMENT COMMITTEE**

Councillor Whysall (Ward No. 18 (Wales)).

**SOUTH YORKSHIRE FOREST - Members' Steering Committee:-**

Councillors Sangster and Wyatt.

**SOUTH YORKSHIRE FOREST ENVIRONMENTAL TRUST LTD**

Councillor Sangster.

**SOUTH YORKSHIRE JOINT COMMITTEE ON ARCHAEOLOGY**

Councillors Rushforth, Cabinet Member for Culture and Tourism and Dalton, Adviser, Children, Young People and Families' Services.

**SOUTH YORKSHIRE JOINT COMMITTEE ON ARCHIVES**

Councillors Rushforth, Cabinet Member for Culture and Tourism, and Dalton, Adviser, Children, Young People and Families' Services, together with the Cultural Services Manager (or an officer from Archives and Local Studies).

**SOUTH YORKSHIRE SPORTS PARTNERSHIP**

Councillor Rushforth, Cabinet Member for Culture and Tourism, together with Mr. Steve Hallsworth, Manager, Leisure, Green Spaces and Community Delivery.

**SWINTON LOCK ACTIVITY CENTRE**

Councillor Doyle (1 representative Ward 16 (Swinton)).

**TREETON COMMUNITY CENTRE, PLAYING FIELDS AND MEMORIAL SCHEME COMMITTEE**

Councillors R. S. Russell and Swift.

**TREETON MINERS' WELFARE BOWLING GREEN MANAGEMENT COMMITTEE**

Councillors Lelliott, R. S. Russell and Swift (Ward No. 11 (Rother Vale)).

**YORKSHIRE LIBRARIES AND INFORMATION**

Councillor Rushforth, Cabinet Member for Culture and Tourism, together with Elenore Fisher, Cultural Services Manager and Bernard Murphy, Manager, Library & Information Service.

**BOSTON CASTLE AND PARKLANDS PROJECT BOARD**

Cabinet Member for Culture and Tourism, Councillor Rushforth (Chair)  
Advisers, Culture and Tourism, Councillors Wallis and Andrews  
Cabinet Member for Regeneration and Development, Councillor Smith  
Senior Adviser, Regeneration and Development, Councillor Clark  
Councillors Hussain, McNeely and Wootton (Ward No. 2 (Boston Castle)).

**ROTHERHAM LOCAL DEVELOPMENT FRAMEWORK MEMBERS' STEERING GROUP**

Cabinet Member for Culture and Tourism, Councillor Rushforth.

**F6. DATE AND TIME OF THE NEXT MEETING: -**

Resolved: - That the next meeting of the Cabinet Member for Culture and Tourism take place on Tuesday 17<sup>th</sup> July, 2012, commencing at 10.00 am in the Rotherham Town Hall.

**ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS**

1.	<b>Meeting:</b>	<b>Cabinet Member, Culture and Tourism</b>
2.	<b>Date:</b>	<b>18<sup>th</sup> Sept 2012</b>
3.	<b>Title:</b>	<b>Rotherham Titans Rugby Club use and temporary storage of two sleds on Herringthorpe Playing Fields</b>
4.	<b>Directorate:</b>	<b>Environment and Development Services</b>

**5. Summary**

A request has been received from Rotherham Titans Rugby Club for a formal decision to be made in respect of the use and storage of two sleds (used to practice scrum technique) on Herringthorpe Playing Fields.

**6. Recommendations**

That the request be granted, subject to agreement of detailed storage arrangements and location in accordance with advice from the Council's Health and Safety team.

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## **7. Proposals and Details**

A request has been received from Rotherham Titans Rugby Club for a formal decision to be made in respect of the use and storage of sleds (used to practice scrum technique) on Herringthorpe Playing Fields.

Rotherham Titans Rugby Club use Herringthorpe Playing Fields for training purposes. In 2009 they asked permission from the Urban Green Spaces Manager to use and temporarily store sleds (used to practice scrum technique) on the playing field. Permission was given by the Urban Green Spaces Manager and the sleds were stored in a corner of the field before and after use.

Between 2009 and 2010 no issues were raised with the Green Spaces team in respect of the use or storage of the sleds on the playing fields and no incidents relating to health and safety were reported. In 2011 the Urban Green Spaces Manager received contact from a member of the public raising concerns about a perceived health and safety risk from the storage of the sleds on the playing field. This concern was supported by a ward member who had also been contacted by the same member of the public.

A risk assessment had been undertaken by the Urban Green Spaces Manager (Appendix A) but as a result of further communications with the ward member and the Strategic Director for Environment and Development Services, the Rugby Club's permission to store the sleds on the site was rescinded and they were asked to remove the sleds from the playing fields.

The Rugby Club brought the sleds back onto the playing fields in 2012 and the Urban Green Spaces Manager again asked the club to remove them. The Rugby Club have now made a request for a formal decision to be taken and have provided their own risk assessment in support of their request for use and storage of the sleds on Herringthorpe Playing Fields (Appendix B).

The Council's Health and Safety team have reviewed the equipment and risk assessments and confirm that equipment would pose little risk to health and safety if stored on Herringthorpe Playing Fields when not in use, subject to the following:-

- The equipment should be stored in the area indicated on the attached map (Appendix C)
- The A frames should be stored on the metal frame of the Scrum Sled and secured to the Sled using a metal chain and padlock

## **8. Finance**

N/A

## **9. Risks and Uncertainties**

See risk assessments in Appendices A and B.

## **10. Policy and Performance Agenda Implications**

N/A

## **11. Background Papers and Consultation**

Appendices A, B and C

The Council's Health and Safety Team has been consulted on this matter.

Contact Name : Steve Hallsworth, Leisure & Community Services Manager, ext 22483, [steve.hallsworth@rotherham.gov.uk](mailto:steve.hallsworth@rotherham.gov.uk)

**RISK ASSESSMENT RECORD - Management of Health and Safety at Work Regulations.**

**Service:** Green Spaces

**Premises:** Herringthorpe Playing Fields

**Location:** Field

**Work Activity:** Storage of Rugby Club Scrum Sled

**Assessor(s):** Andy Lee

**Page 1 of 1**

**Date:** 29<sup>th</sup> November 2011

**Review date:** April 2012

1. Hazards identified	2. Risk Rating (Low, Medium, High)	3. People at risk	4. Existing controls	5. Further action required
Trip hazard	Low 4 (Minor severity / Unlikely)	Members of the public	Equipment to be left at field boundary in the same location each night	none
Finger trap	Low 2 (Insignificant severity / Unlikely)	Members of the public	Few opportunities to finger trap due to strong springs.	none

Author:	Approved by:	Reference & Issue number:	Reviewed:	Page:
Sean Fiander	Paul Eastell	EDSHS43 Issue 2	June 2009	1

## Appendix 5 - Risk Assessment Prioritisation Matrix

RISK MATRIX – SEVERITY X LIKELIHOOD: LOW = 1 – 4

MEDIUM = 5 – 12

HIGH = 15 - 25

LIKELIHOOD \ SEVERITY	Rare 1	Unlikely 2	Possible 3	Likely 4	Almost Certain 5
Insignificant 1	Low 1	Low 2	Low 3	Low 4	Medium 5
Minor 2	Low 2	Low 4	Medium 6	Medium 8	Medium 10
Moderate 3	Low 3	Medium 6	Medium 9	Medium 12	High 15
Significant 4	Low 4	Medium 8	Medium 12	High 16	High 20
Major 5	Medium 5	Medium 10	High 15	High 20	High 25

Author:	Approved by:	Reference & Issue number:	Reviewed:	Page:
Sean Fiander	Paul Eastell	EDSHS43 Issue 2	June 2009	2



**RRUFC (2004) LTD.**

**RISK ASSESSMENT FOR Scrum machines and sleds**

DATE OF ASSESSMENT: 28<sup>th</sup> August 2012 RISK ASSESSOR: Rob Hannon ALLOCATED INDEX NO: 1

PERSONS AT RISK	HAZARDS/ PROCESSES	LEVEL OF RISK			CONTROL MEASURES TO BE INTRODUCED TO REDUCE RISK	LEVEL OF REMAINING RISK		
		L	S	R		L	S	R
General Public	Trip Hazzard	2	1	3	Ensure frames are stored tidely on the field boundary and in the same location at the end of each training session. No action required	2	1	3
General Public	Finger trapped	1	1	2	Little chance of springs compressing due to the spring tension. No action required	1	1	2

L = Likelihood of Harm    S = Severity of Injury    R = Level of Risk

See Page 2 for Risk Ratings

Assessment briefed to trades and applied: Signature



Date

**RRUFC (2004) LTD.**

**RISK ASSESSMENT FOR Scrum machines and sleds**

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**Key to the Risk Ratings.**

**Risk = Likelihood x Severity.**

**Likelihood Ratings for harm or injury occurring could be:**

- Rating 0 = Zero to very low
- Rating 1 = Very unlikely
- Rating 2 = Unlikely
- Rating 3 = Likely
- Rating 4 = Very Likely
- Rating 5 = Almost certain

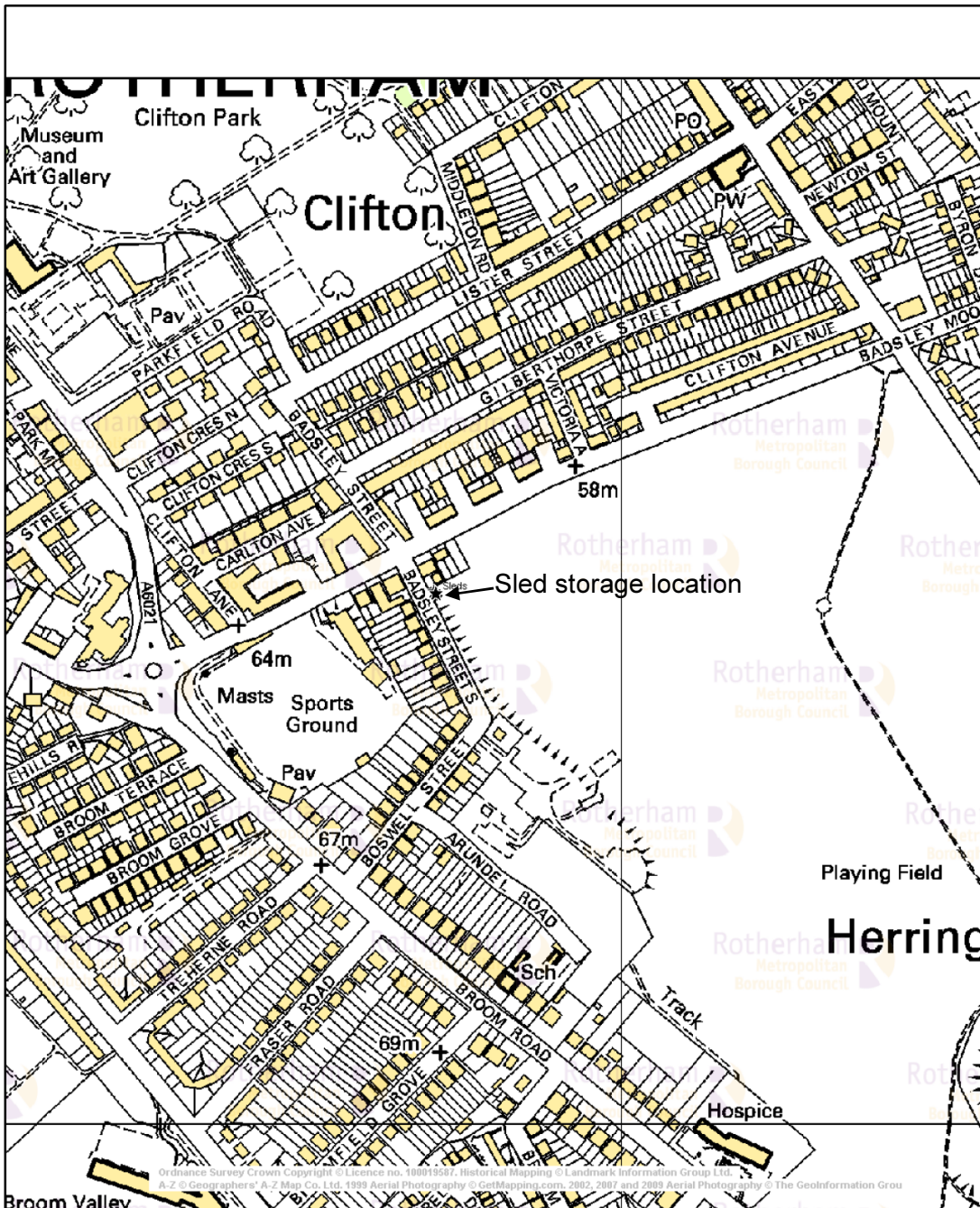
**Severity Ratings for degree of potential harm or injury could be:**

- Rating 0 = No injury or illness
- Rating 1 = First aid injury or illness
- Rating 2 = Minor injury or illness
- Rating 3 = "Three day" injury or illness
- Rating 4 = Major injury or illness
- Rating 5 = Fatality, disabling injury, etc

**Risk Levels**

- 1 to 8 = Low Risk**
- 9 to 15 = Medium Risk**
- 16 to 25 = High Risk**

Note: These risk ratings are taken from the Chartered Institute of Occupational Safety and Health's Managing Safety Course 2008



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